THE MEETING OF THE ABOVE PARISH COUNCIL TOOK PLACE ON 10 TH JUNE 2024 STARTING AT 7PM. IT WAS HELD IN KINGSDOWN VILLAGE HALL.

MINUTES

**128/24 To record those present and accept any apologies.**

Present: Cllr Hogben (Chair), Cllr Deschamps, Cllr Hermer, Cllr Edwards, 4 members of the public, A Nigol (Parish Clerk)

Apologies: Cllr Wilson, KCC member Steve Manion, DDC member Oliver Richardson, DDC member Martin Bates

**129/24 To Note any Declarations Pecuniary Interest (DPI), Other Significant Interests (OSI) or any Voluntary Interests.**

None

**130/24 To approve the following minutes:**

1. AGM 13th May 2024
2. Ordinary Meeting 13th May 2024

Having been previously circulated the minutes were agreed without objections.

**131/24 Open session for members of the public to ask questions on items on the agenda.**

(Visitors are welcome to speak on any item on the agenda for up to 3 minutes. This item will last for a maximum of 15 minutes, unless the Chair extends the time allowed.)

A member of the public showed interest in item 139/24 Councillor Vacancy.

**132/24 Verbal Reports by District and County Councillors**

Written report was received and noted from DDC Councillors:

**GENERAL ELECTION**

During the period leading up to Polling Day the District Council along with all other local authorities must observe a state of purdah whereby they cannot be seen to make any statements or undertake any actions which would indicate the support of a political party. Hence the number of statements and initiatives which will be taking place over the next few weeks will reflect that position. This state of purdah also relates to the activities of both District and County Councillors who can only report on activities being undertaken by the council and must avoid anything that could be construed as a political statement. Consequently, we are in a position where our report is somewhat light on information this month.

**COMMUNITY GRANTS**

Community groups supporting local people with the cost of living are being encouraged to apply to Dover District Council’s Cost of Living Community Impact Fund. The grant scheme, which launched on 20th May, will provide £104,700 to registered charities, Community Interest Companies and local groups to help with their work in the district’s communities. Funds will be allocated over two rounds – winter and summer – during 2024/25, and groups can apply for a grant of between £500 and 2,500.  Applicants must highlight the impact the cost of living is having on their beneficiaries, and how their project will help bridge the cost-of-living gap, for the benefit of the local community.

The closing date for the first round is Monday, 1 July, 2024.

To apply go to [**www.dover.gov.uk/Community/Grants-Funding/Community-Grants-Scheme/Cost-of-Living-Community-Impact-Fund.aspx**](https://lnks.gd/l/eyJhbGciOiJIUzI1NiJ9.eyJidWxsZXRpbl9saW5rX2lkIjoxMDAsInVyaSI6ImJwMjpjbGljayIsInVybCI6Imh0dHA6Ly93d3cuZG92ZXIuZ292LnVrL0NvbW11bml0eS9HcmFudHMtRnVuZGluZy9Db21tdW5pdHktR3JhbnRzLVNjaGVtZS9Db3N0LW9mLUxpdmluZy1Db21tdW5pdHktSW1wYWN0LUZ1bmQuYXNweCIsImJ1bGxldGluX2lkIjoiMjAyNDA1MjAuOTUwMzY0NjEifQ.EyxSeuj7IaMnxFWFmneEAAK1hJdclgPWuQ7Ogy4XBV4/s/1147749575/br/242734476550-l)

In the last round of funding, 59 applicants received a grant from the £86.7K that was available. The groups are using the funds on projects which support some of the most vulnerable in the community with the cost of living.

**LOCAL ISSUES**

**1. 14 NORTH RD – DOV/24/00256**

A new application has been submitted and considered by Planning Services. There have been a number of objections and the application will appear before the Planning Committee this week on Thursday 13th June.

**2. Woodlands, The Avenue – DOV/24/00112,** **ENF/24/00114.**

Planning Enforcement have undertaken their investigation and have determined that the fencing between Woodlands and Windswept is a civil matter for which they need to seek legal advice but have also advised that if the fencing has been damaged then they should also make a complaint to the police. The investigation is continuing around the fencing along the public footpath which is on public land.

**133//24 Finance**

1. To agree payments to be made and ratify those that are completed.

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| --- | --- | --- | --- |
| **To** | **Reason** | **Gross amount** | **How paid** |
| Harmer and Sons | Groundworks April | 528.00 | BACS |
| Croner | HR services | 123.78 | DD |
| Harrisons | Kingsdown school and allotments | 374.00 | BACS |
| BT | Broadband | 43.64 | DD |
| DDC | Dog bins annual fee | 350.00 | BACS |
| NALC | Training S Hogben | 52.04 | BACS |
| A Nigol | Clerk wages April | 1032.35 | BACS |
| Kingsdown Village Hall | Room hire 10th June | 28.00 | BACS |
| Kingsdown School | Room hire 25th April | 50.00 | BACS |
| HMRC | Income tax | 86.71 | BACS |
| Castle water | Allotments | 26.71 | DD |
| A Nigol | Clerks expenses APM refreshments | 63.96 | BACS |

**Income May 2024**

Allotments 62.50

Field Rent 14.5 \* 4 = 58.00

Total = 120.50

1. To note reconciliation for April, May. This item was deferred.
2. To agree on Nest Pension contribution direct debit setup. As a legal requirement to set up Clerks pension scheme and to set up direct debit was proposed by Cllr Hogben seconded by Cllr Hermer and all members voted in favour.
3. Update on bank mandate change. There has been no update. To go on July meeting agenda.
4. To review and consider the correspondence from Asset Management DDC regarding the public toilets. The correct calculation was received and the Council decided to accept it. This was proposed by Cllr Hogben seconded by Cllr Deschamps and all members voted in favour.
5. To agree on purchasing a small safe for the office. The Council agreed to purchase a small safe for the office for £53.99 Clerk to order.
6. To review and consider the quotes for the microphones and speakers. The Council reviewed different quotes and decided to order mini speaker set with 2 microphones for £24.98. Clerk to order.
7. To consider and adopt the grant policy. The current grant policy was reviewed and the Council agreed to keep reviewing it in the future.
8. To agree on applying for Neighbourhood Plan funding from Groundwork. The new grant is now available and the Council agreed to apply for it was proposed by Cllr Deschamps seconded by Cllr Hermer and all members voted in favour. Cllr Hogben to submit the application.

**134/24 Planning**

1. To note decisions made by the District Council. These were noted:
2. 24/00483 27 Balmoral Road Kingsdown CT14 8BX Certificate of lawfulness (proposed) for the erection of garden room. Certificate Proposed Granted.

24/00217 Barn House 1 Church Lane Ringwould CT14 8HR Erection of single storey rear extension (conservatory demolished). Granted.

24/00223 1 South Road Kingsdown Kent CT14 8AQ Refurbishment and restoration of existing windows, doors and building fabric to property exterior. Alterations to existing single storey rear extension to include like for like replacement of roof, 2 rooflights and proposed windows and doors. Addition of first floor rear window and increase in height of perimeter wall to rear by 300mm. Granted.

24/00123 Danehurst Kingsdown Hill Kingsdown CT14 8EA Erection of a dwelling with vehicular access and associated parking. Granted.

24/00318 Herring Hanger 140 Wellington Parade Kingsdown Kent CT14 8AF Installation of 8 rooftop solar PV panels (existing solar thermal panel to be removed). Granted.

24/00454 The Gunnery Undercliffe Road Kingsdown CT14 8ET 5-day notice to fell/prune trees the subject of Tree Preservation Order No TPO/06/00016. Grant advertisement Consent.

24/00109 Beachcombers Cliffe Road Kingsdown CT14 8AJ Variation of condition 2 (approved plans) of planning permission 22/00962 "Erection of single storey side and rear extensions, front porch, 2no. rear dormer windows, one with Juliette balcony/railings, 5no. rooflights, alterations to windows/doors, front first floor balcony with railings, flue to side elevation, double garage with linked roof, solar panels, front garden wall/gate, 1.8m fence/gate, shed, garden room, raised rear platform with railings, 6m flagpole, bin storage, steps, patio/hardstanding, extension to vehicle access and driveway (existing porch, single storey rear extension, 2no. dormer windows and 2no. outbuildings to be demolished)" to allow changes to windows/doors and insertion of window to south elevation, gable support, reduce tiles to front elevation, hipped roof to rear dormers and reduction of porch size. Permission granted.

1. To note the applications as listed, consider, and agree any comments to be sent to the District Council.
2. 24/00544 San Anton, Hillcrest Road, Kingsdown, CT14 8EB  
   Erection of a single storey front and rear extension, relocate garage and alterations to side windows. The Council support the application.
3. 24/00366 The Gunnery, Undercliffe Road, Kingsdown, Deal. Raise crowns to achieve 5.2 metres height clearance above carriageway of 21 Sycamore and 2 Elm (T1 -T22) the subject of Tree Preservation Order No 16 of 2006. The Council support the application.

**135/24 Management of Trees & Woodland**

1. Update on Arboricultural Consultants. The Parish Council is still waiting for two additional quotes to decide on the works do be done. Clerk to follow up with two other potential contractors to review the quotes received with Parish Council. To go on July meeting agenda.
2. Works in the butts adjacent to Kingsdown school. The Parish Council reviewed three different quotes and decided to with the Lowest one of £150. Clerk to contact the contractor.

**136/24 Concrete bus shelters.** Update on survey. The Parish Council had received a survey which has shown that roof needs replacing on Deal bound shelter and complete removal is required for Dover bound. Clerk to go back to the surveyor for more detailed info about the Dover bound shelter. Clerk to contact Steve Manion for more information about the next steps.

**137/24 Allotments.**

1. Update from Cllr Wilson. This item was deferred.
2. Allotment access and drove way. There are several cars permanently parked near the access to the allotments. Clerk had written to the residents asking not to block the access and remove the vehicles. Clerk to get quotes for do not park signs. To go on July meeting agenda.
3. To agree on bonfire.

**138/24 Neighbourhood Development Plan –** Cllr Hogben gave verbal update on next upcoming meetings planned for 12th June, focusing on environmental and heritage assets. Next steering group meeting will take place 18th June in Kingsdown Village Hall.

**139/24 Parish Councillor Vacancies.** Currently there are four vacancies. The member of the public who was interested in becoming a Councillor was asked to email Clerk for more information.

**140/24 Correspondence**

These were noted:

1. Email from KCC Highways regarding the resurfacing works on Deal Road A258
2. Email from a local resident about the bad experience while walking up the concrete road from the Rise in Kingsdown to Kingsdown Woods.
3. A letter from Ringwould resident requesting the Ringwould Green to be mowed weekly and clippings to be removed. Clerk to contact the contractor for a quote for extra work.

**141/24 Matters of General Interest**

(For councillors to highlight issues that do not require a decision or for items on the next agenda.)

None.

**142/24** **To agree date of next meeting**

Finance & General Purposes meeting 27th June 12pm in Ringwould Village.

Monthly meeting 8th July 7pm in Ringwould Village Hall.

**143/24 Confidential Matters** – To exclude the public under the Public Bodies (Admission to Meetings) Act 1960, and Section 12a of the Local Government Act 1972, due to the sensitivity of the items to be discussed.

**Meeting closed at 20:20**

A Nigol

Parish Clerk