



THE MEETING OF THE ABOVE PARISH COUNCIL TOOK PLACE ON 13TH MAY 2024 AT 7.15PM.
IT WAS HELD IN RINGWOLD VILLAGE HALL.

MINUTES

105/24 To record those present and accept any apologies.

Present: Cllr Hogben (Chair), Cllr Deschamps, Cllr Hermer, Cllr Edwards, DDC member Oliver Richardson, DDC member Martin Bates, 5 members of the public, A Nigol (Parish Clerk)

Apologies: Cllr Wilson, KCC member Steve Manion

106/24 To Note any Declarations Pecuniary Interest (DPI), Other Significant Interests (OSI) or any Voluntary Interests.

Cllr Hogben declared an interest in item 110/24 a) Finance

107/24 To approve the following minutes:

Ordinary Meeting 15th April 2024. Having been previously circulated the minutes were agreed without objections.

108/24 Open session for members of the public to ask questions on items on the agenda.

(Visitors are welcome to speak on any item on the agenda for up to 3 minutes. This item will last for a maximum of 15 minutes, unless the Chair extends the time allowed.)

None.

109/24 Verbal Reports by District and County Councillors

None.

110/24 Finance

Cllr Hogben left the meeting.

a. To note the items for payment & agree. To ratify those already paid the following were noted and agreed.

To	Reason	Gross amount
Harmer and Sons	Groundworks April	528.00
National Allotment Society	Membership renewal	66.00
Croner	HR services	123.78
Castle Water	Allotment water	77.08
Harrisons	Play area maintenance	209.00
BT	Broadband	43.33



S Hogben	March expenses	85.64
S Wilson	March expenses	45.10
A Nigol	Clerk wages April	1032.35
Kingsdown Village Hall	Room hire 27 th March NDP meeting	£25.00
Hopkins	Defib installation at the Primary School	480.00
Groundwork UK	Underspend return	56.37
Knowltonn Ltd	Allotment taps	576.00

Cllr Hogben returned to the meeting.

- b. To note reconciliation for March and April. The reconciliation for March was noted. April reconciliation was deferred.
- c. To consider whether to continue supporting the District Council via a grant for the public toilets, or to consider taking them over – correspondence from Asset Management DDC. The correspondence from DDC Asset Management was received confirming that the PC had been charged for the year and not 6 Months. Clerk had asked to re-submit the calculation by 8th May, however this was not received on time. To go on June meeting agenda.
- d. Bank mandate change. Clerk and Cllr Hogben to be added to the mandate as the main users was proposed by Cllr Deschamps, seconded by Cllr Edwards and all members voted in favour. Cllr Hogben and Clerk to visit HSBC and Barclays and arrange the mandate change.

111/24 Planning

- a) To note decisions made by the District Council:

Noted:

- i) 24/00339 27 Balmoral Road Kingsdown CT14 8BX Certificate of lawfulness (proposed) for the erection of a garden room. Certificate Proposed refused.
 - ii) 24/00169 Nikko, the Leas Kingsdown CT14 8EW Erection of first floor extension over existing detached garage to create annexe. Refuse planning permission.
- b) To note the applications as listed, consider, and agree any comments to be sent to the District Council.

None.



112/24 Management of Trees & Woodland

- a) Update on Arboricultural Consultants. A former Councillor, who had resigned and was working on this project had handed over all the details of this project to the Parish Council to be reviewed. The Parish Council is now still waiting for two additional quotes to decide on the works to be done. Clerk to follow up with two other potential contractors to review the quotes received with Parish Council. To go on June meeting agenda.
- b) Update on the emergency works in the butts adjacent to Kingsdown school. The Contractor had visited the site at Kingsdown School and cut back the Cherry tree that was hanging over the fence, however the dead silver birch tree could not be cut back because they felt that was too tall for them to do safely as the footpath was nearby. Clerk to get the quotes for removal of the dead birch tree and share it with the Parish Council. To go on June meeting agenda.

113/24 Concrete bus shelters – The Parish Council had received and reviewed three quotes from the qualified surveyors to survey two concrete bus shelters owned by the parish council (A258). To proceed with Knapp Hicks & Partners Ltd (£850+VAT) was proposed by Cllr Hogben, seconded by Cllr Edwards and all members voted in favour. Clerk to contact surveyor.

114/24 Allotments

- a) Allotment standpipes update. The Standpipes were fitted for the allotment holders to supply clean water. Some slabs are needed as some of the allotment holders are not happy as they have to hold the watering cans under the taps. Cllr Hogben to follow up.
- b) Allotment strimming ongoing.

115/24 Neighbourhood Development Plan - Cllr Hogben gave verbal update on the April meeting, which was about the economy, community, and new job opportunities. More information has been published on the Parish Council website. Next meeting taking place about the steering groups is on 15th May in Kingsdown Village Hall at 7pm. Cllr Hogben agreed to send out the invites to the people who had signed up. The Housing needs survey will be reviewed at the next meeting.

116/24 Parish Councillor Vacancies

There are four vacancies at the moment. Clerk to keep advertising on the website.

117/24 Correspondence

- a) Email from KALC Dover Area regarding the Parish Charter.
The Council reviewed KALC suggested Charter between Parish Councils and Dover District Council and had no objection to its adoption. Clerk to respond.
- b) Email from KCC regarding claimed footpath between Bridleways ER23 and ER24 at Ringwould with Kingsdown (C427). Noted and to be published on the notice boards and website for comments. Clerk to action.
- c) Email from a local resident regarding the No Name Road boundaries issue. Parish Council discussed the issues with the No Name Road and agreed that Cllr Hermer will take a look at the potholes in order to get some adequate quotes to fill the potholes.



- d) DDC- Consultation on walking and cycling routes in the district. This was noted. Clerk to publish on the website.

Cllr Bates and Cllr Richardson arrived and reported on the following:

- Roman painted house. Dover District Council, working with the Roman Painted House Trust, is looking forward to opening the historic Roman Painted House to the public this summer and seeing the attraction play a key role in the regeneration of Dover for the future. At a recent meeting, DDC's Cabinet supported proposals to carry out immediate remedial works necessary to re-open the monument and to develop plans to transform the Roman Bath House and Roman Lawn giving the go ahead to progress applications for grant funding for this key site. The intention is for the Roman Painted House to be open to the public by the end of July. Once open, it is planned to see the attraction open for free on Saturdays and Sundays until the end of October, with bookable group access at other times.
- Dover Beacon Project. Archaeologists have started work on the site of the Dover Beacon project ahead of construction starting later in the year. The works started this week at the Bench Street site, which will eventually be home to The Bench building – a new further education digital/creative campus, business centre and creative centre. Excavations are expected to be completed by the end of May, but this is subject to change depending on what may be found. The first two weeks will involve a drilling rig taking core samples to help understand the history and archaeology of the project area. Following this, work will start on the excavation of archaeological trenches and trial pits.
- Matthew Scott was re-elected as the Kent Police and Crime Commissioner following the recent local elections.
- Dover District Council is welcoming news that a new grant from Historic England is set to provide a key boost to help conserve and regenerate Dover's nationally significant Western Heights. One of the most important and impressive fortifications in Britain, the Western Heights are a series of forts linked by miles of ditches on the western hilltop above Dover. Historic England has awarded a grant to DDC for a three-year project to support conservation and regeneration work at Dover's Western Heights and improve how this asset connects with the town and waterfront. The capacity building grant will fund a project officer who will deliver a range of work including coordinating and increasing volunteering opportunities, building visitor numbers through promotion and events, and the creation of a 'vision' document for the Western Heights. They will work closely with the Western Heights Preservation Society to continue the positive progress made to date. DDC's Cabinet agreed this week to accept the grant funding. The grant is for £149,000 and will be match-funded by DDC over the three-year period.

118/24 Matters of General Interest

- Cllr Deschamps had circulated the quotes for the microphones and speakers. This item was deferred as the Councillors didn't have enough time to review these quotes. To go on June meeting agenda.
- Cllr Hogben asked Clerk to circulate new Councillors with the info regarding the new Councillor training modules with KALC.



119/24 To agree date of next meeting

Annual Parish Meeting 3rd June 7pm in Kingsdown School.

Monthly meeting 10th June 7pm in Kingsdown Village Hall.

120/24 Confidential Matters – To exclude the public under the Public Bodies (Admission to Meetings) Act 1960, and Section 12a of the Local Government Act 1972, due to the sensitivity of the items to be discussed.

A Nigol
Parish Clerk

DRAFT