



THE MEETING OF THE ABOVE PARISH COUNCIL TOOK PLACE ON 15th APRIL 2024 STARTING AT 7PM. IT WAS HELD IN RINGWOULD VILLAGE HALL.

MINUTES:

075/24 To record those present and accept any apologies.

Councillors present: Sarah Wilson (Chair), Sharon Hogben, Mariya Deschamps.
DDC members Oliver Richardson. KCC member Steve Manion
Parish Clerk and 7 members of the public.
Apologies received from Martha Meyerowitz.

076/24 To Note any Declarations Pecuniary Interest (DPI), Other Significant Interests (OSI) or any Voluntary Interests.

None.

077/24 To approve the following minutes:

- a. Ordinary Meeting 11th March 2024

The minutes were agreed without objections.

078/24 Open session for members of the public to ask questions on items on the agenda.

(Visitors are welcome to speak on any item on the agenda for up to 3 minutes. This item will last for a maximum of 15 minutes, unless the Chair extends the time allowed.)

- i) A member of the public raised concerns about the invasive non-native Alexanders (*Smyrniun olustrum*) growing on Kingsdown Beach and throughout the parish.
- ii) A member of the public raised concerns regarding the fencing put up by the owner of Woodlands (The Avenue, Kingsdown, CT148DU).
Opposite the front gate of Woodlands, was previously bush and scrub land which backed onto Leathercote garden. This was just a continuation of the same type of bush which borders the public footpath and leads on from the path at the back of our garden (Byways, The Avenue). In 2020 the new owner of Woodlands took an industrial type digger to this area and dug up a large area to then put a fence in. From Land Registry (March 2024, I can forward if needed) he or Leathercote did not/do not own this scrub area and it is unregistered land similar to the back of Byways. Parish Clerk asked to email all the details to the Clerk and Cllr Richardson so it can be reported to DDC Planning Enforcement. Clerk to follow up.

079/24 Verbal Reports by District and County Councillors

Cllr Oliver Richardson from DDC reported on the following:

- a. The Kent Police and Crime Commissioner election takes place on Thursday 2 May.



- b. A new safeguarding tool is being trialled in the Dover district to help support people living with dementia. Bright yellow safeguarding tags bearing the Alzheimer's Society forget-me-not symbol are being given to people living with dementia to carry with them when they are out on their own. Family members can input their details onto the tag's QR code so when scanned by a mobile phone, they can be contacted. This means if a person with dementia becomes confused or disorientated, the next of kin can be called immediately.
- c. The Rural England Prosperity Fund (REPF) grant scheme has now re-opened for applications for 2024/25. This follows news that we have been allocated REPF funding to support rural businesses and communities in the district, with £300,000 for 2024/25.
- d. A public consultation opened today (11 April) giving residents the chance to have their say on modifications to the Dover District Local Plan.
- e. Report on Ringwold Alpines was noted.

080/24 Finance

- a. To note the items for payment & agree. To ratify those already paid the following were noted and agreed.

To	Reason	Gross amount
Harmer and Sons	Groundworks March	528.00
Cascade	Ink cartridge (November)	31.19
Croner	HR services	123.78
Rialtas	Annual subscription	230.40
KALC	Training (September)	44.40
KALC	Training (September)	19.20
HMRC	Paye NIC	167.60
Castle Water	Allotment water	25.26
Harrisons	Play area maintenance	211.00
BT	Broadband	39.90
A Nigol	Clerk wages March	1276.80



KALC	Annual subscription 2024/2025	£990.50
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- a. To note reconciliation for January, February, March The reconciliation for January and February was noted. March reconciliation was deferred. To go on May meeting agenda.
- b. To consider whether to continue supporting the District Council via a grant for the public toilets, or to consider taking them over. The correspondence from DDC Asset Management was received confirming that PC had been charged for the year and not 6 Months. Clerk have asked to re-submit the calculation by 8th May. To be discussed on May meeting.
- c. AGAR 2023/2024 documents were noted.
- d. Bank mandate change. Cllr Hogben to be added to the mandate. This item was deferred.

081/24 Appointment of internal auditor for 2023/24 accounting period. To appoint Lionel Robbins as internal auditor was proposed by Cllr Wilson seconded by Cllr Deschamps and all members voted in favour.

082/24 Planning

- a) To note decisions made by the District Council. The decisions were noted.
 - i) 24/00036 The Burrow St Monicas Road Kingsdown Deal CT14 8AZ Reduce crown by 3 metres on north, east and south facing sides of one Beech (T1) the subject of Tree Preservation Order No 9 of 2012. Grant advertisement Consent.
 - ii) 24/00104 The Chalet, Claremont Road, Kingsdown, Erection of a 540mm high raised terrace to the rear. Erection of a 540mm high raised terrace to the rear. Granted.
- b) To note the applications as listed, consider, and agree any comments to be sent to the District Council.
 - i) 24/00217 Barn House, 1 Church Lane, Ringwould, CT14 8HR Erection of single storey rear extension (conservatory demolished) The application was supported. Clerk to submit comments.
 - ii) 24/00318 Herring Hanger, 140 Wellington Parade, Kingsdown: Installation of 8 rooftop solar PV panels (existing solar thermal panel to be removed) The application was supported. Clerk to submit comments.
 - iii) 24/00112 Woodlands, The Avenue, Kingsdown, Deal Change of use from residential to children's home and erection of side extension. The Parish Council discussed this application and decided to object to the application. The Parish Council didn't feel the application gives enough information of how the property is going to be extended, the number of rooms that are going to be added to the property or



any information about the children and their ages or what staff and support they are going to be getting at the property. Clerk to submit comments.

- iv) 24/00109 Beachcombers, Cliffe Road, Kingsdown, CT14 8AJ
Variation of condition 2 (approved plans) of planning permission 22/00962 "Erection of single storey side and rear extensions, front porch, 2no. rear dormer windows, one with Juliette balcony/railings, 5no. rooflights, alterations to windows/doors, front first floor balcony with railings, flue to side elevation, double garage with linked roof, solar panels, front garden wall/gate, 1.8m fence/gate, shed, garden room, raised rear platform with railings, 6m flagpole, bin storage, steps, patio/hardstanding, extension to vehicle access and driveway (existing porch, single storey rear extension, 2no. dormer windows and 2no. outbuildings to be demolished)" to allow changes to windows/doors and insertion of window to south elevation, gable support, reduce tiles to front elevation, hipped roof to rear dormers and reduction of porch size. The application was supported. Clerk to submit comments.
- v) 24/00256 14 North Road, Kingsdown, CT14 8AG
Erection of a single storey rear extension, insertion of rear French doors, rear first floor door with Juliette balcony and alterations to front porch (existing rear extension to be demolished) Parish Council discussed this application and in the interests of preserving the character and appearance of the Conservation area decided to object to the application. Clerk to submit comments.
- vi) 24/00223 1 South Road, Kingsdown, Kent, CT14 8AQ. Refurbishment and restoration of existing windows, doors and building fabric to property exterior. Alterations to existing single storey rear extension to include like for like replacement of roof, 2 rooflights and proposed windows and doors. Addition of first floor rear window and 2 new rooflights to rear roof and increase in height of perimeter wall to rear by 300mm. Parish Council discussed this application and in the interests of preserving the character and appearance of the Conservation area decided to object to the application. The proposed round windows and rooflights are not sympathetic to the Conservation area. Clerk to submit comments.

083/24 Management of Trees & Woodland

- a) Update on Arboricultural Consultants. This item was deferred. To go on May meeting agenda.
- b) Update on the emergency works in the butts adjacent to Kingsdown school. Cllr Hogben and the Maintenance contractor had visited the site to identify the issues. The contractor to agree the date with the school when the works can be carried out.
- c) Tree Council Grant – This grant application was withdrawn for the following reasons:
 - i) Parish Council does not have a grant policy in place



- ii) More consultation needed with allotment holders about how to use the space.
- iii) Funding for rural green spaces may provide a more straightforward and appropriate means by which to deliver enhancements to the allotments

084/24 Concrete bus shelters – to receive updates, consider quotes received for surveys, to address any related queries. This item was deferred. To go on May meeting agenda

085/24 Defibrillators - to receive update on defibrillators. Parish Clerk gave a verbal update on defibrillators. The Parish Council owns and maintains 3 defibrillators. These are located at:

- i) The side of flats on Queens Rise, Ringwould, close to the recreation ground
- ii) Kingsdown & Ringwould Primary School, Kingsdown
- iii) St John's Village Hall, Kingsdown.

These 3 Parish Council defibrillators are maintained and updated quarterly by Hopkins TAS Ltd. Hopkins TAS Ltd also maintains the active status of our devices within The Circuit, which links through to the live SECamb dispatch system. A 4th defibrillator can be found in the courtyard of Five Bells Pub, Ringwould. This is checked and maintained by a Ringwould resident. The Parish Council pays for any new parts needed. All the information about the Parish Council defibrillators has been published on the website.

086/24 Allotments

- a) Allotment standpipes. The Council considered the quotes received and decided to go with the lowest quote of £576. Clerk to contact the contractor.
- b) Update on the allotment inspection. Cllr Wilson gave a verbal update on the allotments and what works need to done. There are currently four applicants on the waiting list. £50 deposit scheme was introduced last year to encourage allotment holders to surrender their plots in a tidy condition.
- c) The community area needs to be tidied up.

087/24 Health and Safety

- a) Parish Council review with Croner. Identified short fallings - H & S policy. Parish Council decided to adopt the policy and continue reviewing it.

088/24 Neighbourhood Development Plan - Cllr Hogben gave a verbal update on the last meeting on 27th of March where around 30 local residents attended. Working groups were formed and the main focus was on information gathering and mapping the areas in relation to transport and what the short comings are. Environment, protected views and green spaces that need protecting were discussed. The next meeting will take place on 25th April at 7pm at Kingsdown School.

089/24 Parish Councillor Vacancies. Two new applicants to be considered under the item 094/24

090/24 Correspondence

- a) Email from a local resident regarding the parking down on beach. Parish Council decided to install no overnight parking signs. Clerk to contact DDC regarding the parking pollards that have been knocked over.



- b) Funding for rural greenspaces. Email from James Boot. £7m funding will become available to fund rural green spaces, orchards, wild flower meadows around the village halls etc. This email was noted.
- c) Email from Zetland Arms to enquire where their request in relation to the small terrace in front of the pub stands. Clerk had responded to say this needs to go via DDC planning.
- d) Email from DDC regarding the Ringwold and Kingsdown Parish Council for the annual emptying fees for the 2x dog bins there were installed at Chalk Hill Road and The Rise. The Council confirmed that there is one bin in Ringwold, Back Street. The one on Chalk Hill was taken down and there is another one in Kingsdown Hill. Clerk to follow up with DDC.
- e) Email from a local resident from 116 Wellington Parade asking the residents of 120 and 124 Wellington Parade to not block their entrance by parking their cars in front of their entrance. Clerk had responded by asking to talk to the neighbours first and if this issue still continues Parish Council will decide whether to send a letter.
- f) Email from a Treasurer of Kingsdown Conservation Group raising concerns about the invasive non-native Alexanders (*Smyrniolum olustrum*) growing on Kingsdown Beach and throughout the parish. This item was covered under the item 078/24 i)

091/24 Matters of General Interest

(For councillors to highlight issues that do not require a decision or for items on the next agenda.)

Cllr Hogben reported on the following:

- i) the local litter pick event was a great success.
- ii) Grant funding was offered from KCC which could be used to fund the Neighbourhood Plan.
- iii) Clerk to update the playground signs with the correct phone number.

092/24 To agree AGM and APM speakers / activities

Parish Council agreed to invite local speakers such as Village Hall representatives, local Police Constable, Dr John Sharvill to talk about defibrillators. Clerk to follow up

093/24 To agree date of next meeting

AGM 13th May 7pm followed by the Monthly meeting at 7:15pm at Ringwold Village Hall

094/24 Confidential Matters – To exclude the public under the Public Bodies (Admission to Meetings) Act 1960, and Section 12a of the Local Government Act 1972, due to the sensitivity of the items to be discussed.

Meeting closed at 21:10

A Nigol
Parish Clerk