



THE MEETING OF THE ABOVE PARISH COUNCIL HELD ON 19th FEBRUARY 2024 STARTING AT 7PM IN
KINGSDOWN VILLAGE HALL.

MINUTES

031/24 To introduce and welcome the new Parish Clerk

The Chair thanked everyone for attending the meeting and welcomed Ahti Nigol as a new Parish Clerk.

032/24 To record those present and accept any apologies.

Present: Cllr S Wilson (Chair), Cllr S Hogben, Cllr M Meyerowitz, Cllr O Richardson – DDC,
10 members of the public, Parish Clerk.

Apologies: Cllr M Deschamps, Cllr M Stickles, Cllr M Bates – DDC.

033/24 To Note any Declarations Pecuniary Interest (DPI), Other Significant Interests (OSI) or any Voluntary Interests.

Cllr Wilson declared an interest on items: 034/24 a); 039/24 a); 043/24 e)

Cllr Meyerowitz declared an interest on item: 043/24 e)

034/24 To approve the following minutes:

- a. Ordinary Meeting 15th January 2024
- b. Extraordinary Meeting 23rd January 2024
- c. Finance and General Purposes Meeting 29th January 2024

Having been previously circulated the minutes were agreed without objections.

035/24 Open session for members of the public to ask questions on items on the agenda.

(This item will last for a maximum of 15 minutes, unless the chairman extends the time allowed.)

- a) A member of the public wanted to discuss her concerns about the No name Road, however she was informed that this will be discussed later under the item 043/24 b.
- b) A member of the public reported an overgrown bush that needs cutting back near Playing fields on Ringwold Road when entering Kingsdown. Cllr Hogben kindly offered to investigate.
- c) Concerns were raised by the member of the public regarding the new planning application 24/00123. This item was discussed later under the item 038/24 b.
- d) A member of the public raised concerns regarding the works on the rifle range Kingsdown. The Chair asked member of the public to send an email with all the concerns to clerk, so they can be discussed on the next meeting.
- e) A member of the public Mr Jez Hermer mentioned that he would be interested in becoming a Parish Councillor and to be co-opted. Mr Hermer mentioned he had been in touch with a former Clerk, but never had any response. Current Clerk asked to re-send his emails so the Parish Council can review and make their decision.



036/24 Verbal Reports by District and County Councillors

Cllr Oliver Richardson from DDC reported on the following:

- a) Results from Dover District Council's Housing Needs Survey have been published.
- b) DDC budget 2024/2025: Proposed DDC Council Tax increase of £6.21 (2.98%) per annum (12p per week) for a Band D property, maintaining the lowest Council Tax in East Kent. There are no major reductions in services proposed within the budget. Housing rents will increase by 7.7%. The typical weekly rent on a 3-bedroom house will be £113.86 and is much lower than the private sector equivalent. The budget will now be examined by the Overview and Scrutiny Committee on 19th February before going to Full Council for approval on 6th March.
- c) DDC Port Health Authority. The Council's budget shows a £2.8m deficit, but this is due to late withdrawal by DEFRA of funding for essential port health checks on illicit meat, possibly contaminated by African Swine Flu, being brought into the country. The long-term proposal by DEFRA is not to undertake most checks at, or close to the port of entry, but at their facility at Sevington, 22 miles away.

Local issues:

- d) 15th North Road. The enforcement officer visited the officer on 16th January. He has found that the changes are now acceptable. However, he has found a further breach of the original granted plans regarding the rear balcony, where they should have installed a wooden fence/trellising covering a portion of the balcony. He has given the landowners 4 weeks in which to get this condition complete otherwise he will consider a breach of condition notice.
- e) Rifle Butts. We have received a number of complaints about the engineering works taking place within the SSSI. The matter was referred to Planning Enforcement who are, along with property services monitoring the work that has been undertaken. Both of us have visited the site and spoken with the engineering officer at DDC. On 2nd February the Planning Enforcement Officer reported:

"Contact has been made to the Chunnel Group who have provided evidence of consent from National England to conduct works within the SSSI from 16/01/2024 – 01/03/2024. I await further evidence of the proposal specifics however, works that are currently being carried out include the infill of a dangerous section of exposed sea wall on at the Southern end of the site. The area has been lined with geotextile and rock has been placed behind the wall to provide additional support. Once I have sight of the full consent, I will be able to decide next steps and provide you with an update on the investigation. "

037/24 Finance

- a) To note the items for payment & agree, to ratify those already paid.

These were agreed

To	Reason	Gross amount
Ringwould VH	Hire of room for office and hall	£220.00



Castle Water	Water Bill allotment	£27.80
HSBC	Bank charges	£8.00
Harmer & Sons	Invoice Nov 23 Grass cutting 22508	£501.00
Harmer & Sons	Invoice Dec 23 Grass cutting 22626	£501.00
Visionict	Email & website	210.00
BT	Phone bill January	40.92
Croner	HR support Jan	123.78
Croner	HR support Feb	123.78
Harrisons	Repairs to park equipment, fence mods for Defib at school	£274.14
Kingsdown C of E school	Hire of hall for NDP meeting	50.00
Busi-print	A5 NDP launch invites	66.40
Busi-print	Leaflets for NDP meet	56.23
Jim Boot	NDP consultancy fees	1552.75
Harmer	Grounds maintenance Jan	501.00
Hopkins	Defib installation Queens Rise	240.00
Williamson & Barnes	Legal fees in relation to possible encroachment	248.40
Harrisons	Maintenance at the allotments	292.26

To note income in January 2024

Allotments 25.00

Field Rent $14.5 * 5 = 72.50$

Groundwork (NDP) grant 8054.00

16.1.24 cheque 105.60

Total = 8232.10

- b. To consider whether to continue supporting the District Council via a grant for the public toilets, or to consider taking them over – correspondence from Asset Management DDC- the item was deferred as we are still waiting for reply from DDC. Clerk to follow up.
- c. The Council considered and agreed S Hogben to attend NALC talk on Local Councils tackling Climate emergency – online course in June (£39.22)
- d. The Council considered grant application for £50 from Dover District Bee Keeping Association to assist in Hornet monitoring in our area. This is of benefit to the Parish as Asian Hornets are a notifiable pest. It was proposed by Cllr Hogben seconded by Cllr Meyerowitz and all members voted in favour.



038/24 Planning (List to be circulated prior to the meeting)

a) To note decisions made by the District Council

Planning Ref	Address	Proposal / decision
23/01356	8 Jarvist Place Kingsdown Kent CT14 8AL	Erection of two storey front, side and rear extensions with balcony and associated external alterations (part retrospective) Permission granted.
23/01300	Kingsdown Park Holiday Village Upper Street Kingsdown CT14 8EU	1. Holm Oak - Pollard to 6 metres from ground level; 2. Sycamore - Reduce lateral growth towards the chalet by 2 metres; 3. Holm Oak - Crown lift to provide 2 metres clearance over roof; 4. Lime - Fell to ground level and grind out stump; 5. Sycamore - Remove broken branches and crown lift over adjacent vegetation; 6. Sycamore - Fell to ground level; 7. Holm Oak: Crown lift to provide 2 metres clearance of building; 8. Holm Oak - Reduce/lift as required to clear adjacent phone line by 2 metres; 9. Poplar x 4 - Re-pollard back to previous pollard points; 10. Sycamore - Reduce decayed limb by 4 metres; 11. Sycamore - Remove lowest branch; 12. Yew - Crown lift/reduce as required to leave 2 metres clearance from adjacent building; 13. Holly - Prune as required to create 2 metres clearance from building; 14. Holm Oak - Re-Pollard back to previous pollard points; 15. Ash - Crown lift over building and road; 16. Lime - Crown lift over tennis court; 17. Mixed trees - Crown lift all trees by 3 metres; 18. Ash / Sycamore - Remove failed limbs/broken branches over compound, all the subject of Tree Preservation No 16 of 2006. Grant advertisement Consent

b) To note the applications as listed, consider, and agree any comments to be sent to the District Council.

Planning Ref	Address	Proposal / decision
24/00036	The Burrow, St Monicas' Rd,	Reduce crown by 3 metres on north, east and south facing sides of one Beech (T1) the subject



	Kingsdown, CT14 8AZ	of Tree Preservation Order No 9 of 2012. To support the application was proposed by Cllr Wilson seconded by Cllr Hogben and all members voted in favour. Clerk to submit response to DDC Planning.
21/01613/A	The Chalet Claremont Road Kingsdown Deal CT14 8BU	Non-material amendment to planning permission 21/01613 (Erection of a two storey side/rear extension with balcony and glass balustrade, a first floor roof extension, insertion of 6 no rooflights, solar panels on roof slope, erection of a detached double garage, extension of driveway for additional parking with entrance gate (existing garage to be demolished)) to increase terrace depth and height. The Council decided not to comment on this planning application.
24/00091	Woodland House Church Lane Ringwould CT14 8HR	Re-pollard at approximately 10-12 metres in height and crown raise to 5 metres over outbuilding of one Lime (T2) the subject of Tree Preservation Order No 3 of 1984. To support the application was proposed by Cllr Wilson seconded by Cllr Hogben and all members voted in favour. Clerk to submit response to DDC Planning.
TC/24/00011	Woodland House Church Lane Ringwould CT14 8HR	T1 Hornbeam - crown raise to 5 metres and reduce lateral spread by 3 metres; T3 Ash - fell to ground level, all situated within a conservation area. The Council decided not to comment on this planning application.
24/00123	Danehurst Kingsdown Hill Kingsdown CT14 8EA	Erection of a dwelling, bin store, vehicular access and associated parking. To strongly object the application was proposed by Cllr Wilson seconded by Cllr Hogben and all members voted in favour. Clerk to submit response to DDC Planning.
24/00137	Home Farm, Ringwould Road, Ringwould, Deal	Erection of agricultural building to provide calving unit. To support the application with conditions was proposed by Cllr Wilson seconded by Cllr Hogben and all members voted in favour. Clerk to submit response to DDC Planning.



039/24 Tree issues –

- a) **Freedown woods** – Cllr Meyerowitz advised that she has requested quotes from 4 Arboricultural consultants, identified using the Arboricultural Association's register of approved consultants. A further quote has been sought from a local arboricultural consultant not on the register, who appears to have equivalent insurance and qualification. These consultants have been asked to quote for safety surveys and management plans of Parish Council trees and woodlands. Cllr Meyerowitz proposed that once all quotes have been received and reviewed this item could be discussed on the March meeting. It was seconded by Cllr Hogben and all members voted in favour.
- b) **To agree a schedule for the emergency works in the butts adjacent to Kingsdown school** – problem was identified 2 months ago – 2 dead trees with branches overhanging school grounds. The item was deferred.
- c) The Council agreed Cllr Meyerowitz to stand down as Tree Warden. Tree enquiries, including urgent issues, should now be directed to the Clerk. Work involved in management of trees is substantial, so should be shared by the Council as a whole.

040/24 – Concrete bus shelters – Cllr Meyerowitz gave verbal update. Confirmed that bus shelter sites and structures belong to Parish Council. Structural surveys of the shelters, in particular the concrete bus shelter, are required. Cllr Meyerowitz to seek quotes for surveys. She advised that KCC Cllr Steve Manion had offered to help identify any community funds or grants to support costs of survey and replacement.

041/24 To arrange meeting with Quinns – Cllr Meyerowitz gave an update on arranging the meeting with Quinns regarding the new development in Ringwould, Dover Road. Quinns had contacted Parish Council to arrange a meeting to introduce their plans. Parish Council had suggested a date, however the developer was not available. The following day Quinns had submitted their planning application to DDC Planning. Parish Council will continue to engage with developer who now have invited Parish Council to meet with them on the site. Date to be confirmed. Clerk to follow up. Parish Council requested from DDC Planning for an extension to submit their comments until 13th March. Extension request was accepted by DDC.

042/24 Allotments

- a) Plot 22a have requested a polycarbonate type greenhouse. Currently there is a shed on the plot, which needs some repair. The Council agreed to allow plot 22a to have a



polycarbonate type greenhouse was proposed by Cllr Hogben seconded by Cllr Wilson and all members voted in favour.

- b) Cllr Wilson proposed to have next allotment inspection on 1st March was seconded by Cllr Meyerowitz and all members voted in favour.
- c) Councillor Wilson and Meyerowitz to jointly undertake management of allotments.

043/24 – Correspondence

- a) The Council considered and agreed supporting the climate change and ecology bill. Cllr Hogben gave a brief introduction. To show Parish Council support we add our Parish Councils name to many other town and parish councils on the Zero-hour website. It was proposed by Cllr Hogben, seconded by Cllr Wilson and all members voted in favour. Cllr Hogben to follow up.
- b) **Resident of No-name road asking about taking on a resurfacing issue themselves – decision required** – supporting papers provided – residents had quote for £300. The Council also had letter from a local resident, who had asked for a quote from FM Groundworks who have quoted £18,000 plus VAT. This price is for taking up existing sub base and top layer of shingle and reforming and redressing road using large excavator and a large road roller. The grass verges will stay intact to allow extra drainage. The finished top layer will be covered in a 20mm shingle to allow drainage approximately 900 square meters overall. Parish Council to reach out for more quotes.
- c) **Changes to footpaths ER16 and EE498** – The Council discussed whether to make comments or objections – closing date 15th March. Clerk to follow up.
- d) **Works on the rifle range Kingsdown** several residents reported groundworks on the SSSI and asked if they were with Natural England Approval - Cllr Wilson had reached out to the owner of the land for an update. Unfortunately, he was not available because of the health issue, however he would be happy to meet sometime soon. Cllr Wilson to follow up.
- e) **To consider status of land use on parish land in Ringwold and Kingsdown** – resident has queried that way in which some Parish land is being used. The item was deferred.
- f) **To agree the application for the Winter Support Scheme from KCC** – Cllr Meyerowitz gave a verbal update on Winter Support Scheme. It was previously agreed she would apply for the grant. She had sought advice from KALC about the technical details of the grant and approached Deal Foodbank to ask if they would accept any award made. Cllr Meyerowitz agreed to continue working on the application. Final decision to be made at the Finance and General Purposes meeting on 26th February. Deadline for the application is 1st of March.



044/24 Matters of General Interest

- a) Cllr Meyerowitz had asked St Nicholas Church Ringwould if they could host some meetings eg for the Neighbourhood Plan. This will be helpful going forward as Ringwould Village Hall increasingly booked out. The Church accepts donations for hire. Cllr Meyerowitz asked for the level of donation for hire to be decided at the Finance and General Purpose Meeting.

KCC member Steve Manion arrived and reported on the following:

- a) KCC budget 2024/2025 which is challenging.

045/24 Confidential Matters – To exclude the public under the Public Bodies (Admission to Meetings) Act 1960, and Section 12a of the Local Government Act 1972, due to the sensitivity of the items to be discussed.

046/24 Next meeting: Monday 11th March 7.00pm – Ringwould Village Hall

Meeting closed at 21:00

A Nigol
Parish Clerk

DRAFT