



**MINUTES OF THE ABOVE PARISH COUNCIL MEETING,
HELD ON 10TH JULY 2023, IN RINGWOULD VILLAGE HALL
STARTING AT 7.30PM.**

081/23 To record those present and accept any apologies.

Those present: Councillors: N Fish – Chairman, S Wilson – Vice Chair, R Dougill, S Hogben, M Deschamps, C Morris. Cllr S Manion – KCC; Cllr O Richardson – DDC
Cllr M Bates – DDC

Apologies: were received from K Lewis, M Meyerowitz: all accepted

It was noted that Cllr A Squires resigned due to personal reasons.

082/23 to Note any Declarations Pecuniary Interest (DPI), Other significant Interests (OSI) or any voluntary Interests.

Cllrs S Wilson and C Morris declared an interest in relation to item **087/23 e** as they are related to one of the quoting contractors.

Cllr M Deschamps declared interest at planning application **23/00819** as it relates to their neighbouring property.

083/23 To note/agree and sign the minutes of the June meetings

Having been previously circulated, the minutes were **agreed and signed** as a true record.

ACTIONS:

Assistant clerk to place on notice boards and website.

084/23 To consider any updates on items following a previous meeting and agree any actions.

1. Zetland Arms – Parking/tables – *DDC assets manager has been down and attended a site visit. They confirmed tables are out of the prescribed area and are blocking the public boat ramp. He will be writing a letter to the Zetland Arms. The Parish Council has already written a letter regards tables and added on about the rubbish in the alley way.*

Actions: Need to chase up at the end of the week.

Cllr S Hogben added that her husband is happy to cut and dispose of the chain at the car park outside Zetland Arms free of charge.

2. No Name Road – *in relation to fencing, no update due to clerk being off sick.*

3. Direction sign for toilets – *deferred*.
4. Highway Improvement Plans (HIP) – *Councillor Fish and the Clerks had a meeting with Highways liaison officer from KCC. Potential action regarding Undercliff Road: To implement any parking restrictions, we need Traffic Regulation Order, which will cost a few thousand pounds, however multiple items can be added to the TRO. Cllr Fish discussed the matter with clerks and suggests we ought to put suggested measures to residents. Councillors agreed that action is needed, specifically to stop parking overnight on Undercliff Road to reduce anti-social behaviour and congestion. Also agreed that yellow lines are needed by the Rising Sun due to safety issues. Councillors agreed that If the Council is to pay for Traffic Regulation Order, we should put it out to the residents to see if there are other areas that need to be considered.*
Action: To put a notice on website, boards, and social media to ask residents to assist the Parish Council by reporting dangerous parking and driving.

085/24 Open session for members of the public to ask questions on items on the agenda.

No members of the public present

086/25 Verbal Reports by District and County Councillors

1. Cllr S Manion gave a short verbal report.
 - Air Quality Consultation Plan is on DDC website.
 - Community wardens' sites closure. Consultation starting on Wednesday. Residents should share their views in the consultations.
2. Cllr M Bates gave short verbal report.
 - Air quality action plan – consultation open until 22nd July 2023
 - Work to raise the bridge over A2 this weekend starts 9pm Friday to 5am on Monday.
 - 15 North Road ongoing- written to the enforcement officer and waiting for a response.
 - Accumulation of rubbish, investigation ongoing. Environmental health issues about rubbish around Zetland Arms.

ACTION: Assistant clerk to file complaint to environmental health and to copy Cllr Bates.

087/26 Finance have taken out clerk and assistant clerk's salaries.

a) To note the items for payment & agree, to ratify those already paid.

To	Reason	Gross amount	How paid	Vat
Croner HR	Invoice C000692918	£197.88	SO 30/07/2023	£29.88
Plusnet	Invoice 0005342616-025 Phone & internet	£40.13	DD 12/07/2023	£6.67
HSBC	Bank charges	£8.00	DD 23/06/2023	0.0
Castle Water	Bill Number	£2.44	DD	0.0
HMRC	It & NI	£357.20	Bacs 16/07/2023	0.0
Cascade	Invoice SINV00929703 Ink for N Fish	£100.75	Bacs	£16.790
Hopkins Ltd	Invoice 230622RINGW Defib aftercare 12 months	£226.80	Bacs	£37.80
Harmer & Sons	Invoice 215100 For June	£501.00	Bacs	£83.50
Lewis Morris	Strimming Allotment paths and clearance of plot 4	£230.00	Bacs	0.0
Lionel Robbins	Invoice 2023/96 Audit and report for 2023	£210.00	Bacs	0.0
Cascade	Invoice SINV00929781 Ink for office	£100.75	Bacs	£16.79*
Lionel Robbins	For the 2022 audit, agreed last year, but not pd. Invoice 2022/91	£240.00	Bacs 26/06/2023	0.0

£26.20 were added on as Chair spent on padlocks and recorded postage.
Cllr Wilson suggested clerks' hours to be audited.

c) To consider the 3 quotes to move phone.

Phone quotes were presented and quote 2 was chosen. The cost of the new telephone and broadband line will be £32.95 per month.

d) If 84/23 is agreed, to confirm budget

Budget was agreed unanimously with the acceptance of the above quote.

e) To consider/agree the costs of hedge/tree cutting

Two quotes were presented. Cllr Deschamps proposed Quote Number 1, Cllr Fish second it, all voted in favour. It was noted that for health and safety reasons the job needs to be done as soon as possible.

f) To note the internal auditors report

The auditor went through the AGAR and associated paperwork, and the Parish Council have made significant improvements. Some work is still outstanding regarding the asset register.

088/23 Planning

a) To note decisions made by the District Council

23/00544	Little Basset Glen Road Kingsdown	Re Pollard back to previous pruning points of 1 x Holm Oak the subject of Tree Preservation Order No. 11 of 2001 29-Jun-2023 GADV

b) **Application**

Application number	Address	Proposal
23/00808	Mevagissey Kingsdown Hill Kingsdown	Erection of single storey rear/side extensions, garage conversion to habitable space with alteration to windows/doors and raised decking with glass balustrades. The Parish had no objections to make.
23/00819	8 Jarvist Place Kingsdown	Erection of front, rear and side extensions and new second floor extensions over part of the dwelling. The Council objected on grounds of over development. The proposed alterations are not commensurate with the size of plot. Exterior cladding was deemed to be out of keeping with other dwellings. Inclusion of balconies may affect neighbours' privacy.
23/00826	7 Clim Down Kingsdown	Erection of single storey rear extension The Parish had no objections to make.
23/00806	The Courtyard Upper Street Kingsdown	Remove two small lower limbs overhanging the parking area of one Beech the subject of Tree Preservation Order No 7 of 1984 The Parish had no objections to make.

23/00782	Huis Close ,124 Wellington Parade Kingsdown	Erection of a dwelling, garden room and parking The Council objected on grounds of over development. The size of proposed dwelling and associated garden room are not commensurate with the size of the plot. The proposed parking allocation raises concern over excessive vehicle movements.
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ACTIONS: Clerk to send comments to DDC

089/23 Correspondence

- a) To note the list of items received and forwarded- deferred due to clerk being off sick.
- b) To consider the following, and agree any actions required.
 - I) Kent Landowners Assisting Wildlife (KLAW)
Cllr Hogben proposed we join the organisation which consist of group of people who help each other. There is no fee. Cllr Hogben -point of contact. Assistant Clerk – second point of contact.
 - II) To note report from the Trees and Pond Partnership -deferred.

090/23 Matters of General Interest

None

091/23 To note the date of the next meeting

Next meeting will be on 11th September 19:30. (there will be no august meeting)

There being no further business the meeting closed at 20:30