

Agenda item 045/23

**DRAFT MINUTES OF THE MEETING OF THE ABOVE THE PARISH COUNCIL
HELD ON MONDAY 17th APRIL 2023 STARTING AT 7.30PM
IN KINGSDOWN VILLAGE HALL**

026/23 To record those present and accept any apologies.

Those Present. Councillors: S Wilson – Chairman, N Fish, M Dechamps, C Morris and R Dugill; also present was Cllr M Bates- DDC, 5 members of the public and the Clerk

Apologies. Were received from, Cllr M Eddy – due to other meetings, Cllr's O Richardson and S Manion. All were accepted.

027/23 to Note any Declarations Pecuniary Interest (DPI), Other significant Interests (OSI) or any voluntary Interests.

None were declared

028/23 To note/agree and sign the minutes of the March meeting

Having been previously circulated the minutes were agreed.

029/23 Co-option to fill Three casual vacancies

One vacancy has been available since the previous elections in 2019, the other two were recent. All three were co-opted, Sharon Hogben, Ant Squires, and K Lewis. To enable to the meeting to continue it was agreed the Declarations for Acceptance of office would be signed at the end of the meeting. They joined the meeting. Information packs will be produced for the co-opted Cllrs

ACTION: Clerk and Ass clerk to check and print.

030/24 Open session for members of the public to ask questions on items on the agenda.

A resident of Kingsdown raised concerns over the non-reply from the Clerk, even though he had asked for information. He was particularly interested in an application that was still to be considered by the district council. Cllr Fish responded.

Cllr C Morris arrived

031/25 Reports by District and County Councillors

Cllr Bates gave an update:

The Local Plan has been submitted for public examination; however he was unable to say when this would take place due there being no Inspector allocated yet.

(Cllr Williams – DDC arrived)

He has been in touch with the Environment department regarding the rats and the property services have also been informed.

It was agreed that the Clerk will write to all residents asking for them to be aware of the dangers and leaving rubbish outside rather than in the bins provided.

ACTION: Clerk to produce letter

032/26 Finance

a) To note the items for payment & agree, and to ratify those already paid.

<u>To</u>	<u>Reason</u>	<u>Gross amount</u>	<u>How paid</u>
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Croner HR	Invoice	£184.98	SO
Plusnet	Invoice 0005342616-022 Phone & Internet	£40.01	DD 13/04/2023
HSBC	Bank Charges	£8.00	DD
Castle Water			
Various	Staff pay and costs March	£1,467.75	Bacs 05/04/2023
Vurley Fencing	Invoice 23/03/01	£174.84	Bacs 13/04/2023
	Invoice 23/03/02	£88.80	Bacs 13/04/2023
L Hedley	Reimbursement V/sign app. Kingsdown	£231.00	Bacs 20/04/2023
S Wilson	Reimbursement Sleepers for raised beds	£100.00	Bacs 27/03/2023
KALC	Annual Subscription Invoice 8674	£969.82	Bacs 20/04/2023
Allotment Society	Annual Membership	£66.00	20/0482023
Black forge Art	To erect 1 sign To erect 2 signs	£2,200.00 £3,500.00	Agreed as below

The above was either ratified where paid prior to the meeting, all agreed.

After a brief debate it was agreed to arrange for the Ringwold sign to be erected on 10th, See item correspondence below.

ACTION: Clerk to make payments

b) To **note** the reconciliation for February & March

The reconciliation for February was noted, but the March was deferred.

ACTION: Clerk to complete March reconciliation for next meeting

c) To **consider** the removal of the waste on the allotments and **agree** actions

Sp far there has only been one quote received , given that others had not responded and the waste needed to be removed it was agreed to accept the company for the sum of £320.

ACTION: Assistant Clerk to arrange removal

d) To **update** the Council, regarding the various comments made by Rural Roundup (RR) & Walmer TC

It was noted that an email had been received from the Clerk at Walmer TC. This included a summary of what had taken place between the RR and Walmer. After a brief debate, it was **agreed**, there was no further action to take, unless RR wished to apply later.

033/23 Planning

a) To **note** decisions made by the District Council

22/01703	Twin Pines Kingsdown Hill	Erection of a two-storey side extension incorporating balcony with railings to front, dormer roof extension to rear, insertion of 4no. rooflights, garage conversion to
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		residential accommodation and render to exterior walls 07-Mar-2023 GTD
22/00688	Long View Upper Street Kingsdown	Erection of raised decking, fencing, ramp and handrail, to front hardstanding for daily siting of mobile café van for sale of hot drinks and pre-made snacks 24-Mar-2023, Refused
CON/22/00872/	A Land East Of Kalcarrow Back Street Ringwould Kent	6 - Archaeological field evaluation 28-Mar-2023 COAPP
23/00043	1 Kings Close Kingsdown	Erection of single story rear extension and alterations to existing side extension and construction of a porch on the front entrance (existing conservatory to be demolished) 28-Mar-
23/00133	14 The Rise Kingsdown	Crown reduce by a maximum of 3 metres of one Pine the subject of Tree Preservation Order No 11 of 2022 04-Apr-2023 GADV 22/01227
22/1227	Rosecroft Church Lane Ringwould	Erection of a 2no. bay car port to include workshop/storage and home office above with external access staircase 05-Apr-2023 GTD

The above was noted

- b) To **note** the applications as listed, **consider, and agree** any comments to be sent to the District Council.

Application number	Address	Proposal
23/0375	Cedar Lea, Victoria Road	Variation of Condition 2 (approved plans) of DOV/21/00055 to add bathroom window (S73) (erection of a detached dwelling, new vehicular access and associated parking) No Objections
23/00368 Ext approved	31a Queens rise.	Tree works TPO 15/2005 No objection's provided work is carried out as requested and a replacement tree is planted.
23/00169 Ext Requested	Chapters Queensdown Road	Erection of front dormer window The PC does not object to the application
23/00051 Ext until 30 st April	White Farm Stables Ringwould Road Kingsdown	Demolition of agricultural/equestrian buildings and the conversion of 3 buildings to residential use with garages and landscaping. Objections sent
23/00142 23/00065	Parish council applications	Village signs Email from resident;

		No comments made; applications made by PC
23/00407 Ext. request	Herring Hanger	Erection of single storey extension, bay window and balconies to first floor. (Conservatory and bay window to be demolished).No Objections
23/00413	Land to the N East of Balmoral Road	Sycamore, to Crown raise (T1) to 6 metres, Ash (T2) pollard single lower limb overhanging parking area to first pollard point. TPO Order 12 of 2012. No objections
oobjections23/00419	Bluebells, Victoria Rd	Retrospective application for erection of garage. Objections sent

23/00247. Determination deadline 2 nd may	Sea Meadow Victoria Road	Erection of a garden room/office This application was objection too, as intrusive and in excess of the boundary
23/00113 Determination deadline29th April	Morning Glory, Church Cliff	Crown reduction by 2 metres in height and 1 metre laterally of one Holm Oak (T3) and fell one Sycamore (T4), both subject of Tree Preservation Order No 2 of 1999. The application was supported
23/00379 Determination date 9 th May	South House, Manor House Mews Upper Street Kingsdown	Fell one Sycamore (T1) the subject of Tree Preservation Order No 7 of 1987 The application was supported

ACTION: Clerk to send comments

034/23 To Consider / Review the Highway's Improvement Plan and agree any updates

- Cllr Bates was surprised that no follow-up had been received from Kent Highways, N Fish had responded and it was agreed that two items would be added and then resent to the Highways department.
- Other comments made was that overnight parking has started to become a problem now that the better weather is coming. There is no overnight parking allowed.

ACTION: Cllr Fish to update and send to KCC

ACTION: Ass Clerk to file and monitor.

035/23 To adopt the following Policies & Other Documents

- I. Risk Assessment – Financial
- II. Risk Assessment - General
- III. Asset Register, along with the Annex 'A' & 'B'
- IV. Scheme of Delegation

Items I to iii had been previously circulated, these were adopted.

Item iv was deferred

ACTION: Clerk to provide clean copy to Ass Clerk

ACTION: Ass. Clerk to place on website

036/23 Correspondence

- a) To note the list of items received – this was noted
- b) Hedge highways projects – this was an email associated with an Freedom of Information request regarding the papers relating to the 20mph in Kingsdown. The Clerk stated she had been unable to find anything within the documents handed over to her. None of the Cllrs present, were Council Members when this took place, so had no knowledge or any correspondence, the clerk will write to the person concerned.

ACTION: Clerk to respond

- c) To consider a request for a memorial bench by the Zetland Arms – there was some confusion as to whether this was PC land, however once confirmed that it was it was decided that seats should not be placed outside the Zetland Arms.

ACTION: Clerk to respond

- d) To note an update from Black Forge Art on the installation of village signs.

The Clerk gave a verbal update, she explained that

- There may be a delay in getting both applications completed at the same time.
- There had been a delay in confirming whether installation could take place prior to the Kings Coronation.
- A new date of 10th May for Ringwould was agreed, with the Kingsdown sign at a later date.
- Should the Kingsdown Sign be approved by the 10th May this will be done at the same time.

ACTION: Clerk to monitor and arrange for second sign if possible on the same day.

037/23 Matters of General Interest

(For councillors to highlight issues that do not require a decision or for items on the next agenda.

1. To Review the Standing Orders at the Annual Council Meeting to consider how the minutes & agendas of meetings are to be published in future. The above will be placed on the agenda of the Annual council Meeting in May, this is when according to the regulation's, reviews can take place.
2. Other items raised were getting the redacted budget on the website
3. Noted that the KCC has resurfaced Wellington Parade.
4. The question on who owns boundary road was asked. This will be confirmed later.
5. Noted that the new contractor had started work, only one minor teething issue, but the assistant clerk was liaising with them.
6. The play park repairs and the quote are still to be double checked and this has been outstanding since the end of last year. The Clerk will move it up her list of things to do.

ACTION: Clerk and Councillors to read Standing Orders (they are on the website) and make any comments to the Clerk 1 week prior to meeting)
ACTION: Ass Clerk to investigate items 2-4 and report back to Clerk

038/23 Date of next meeting

The next meeting will be on Monday 15th and be held in Kingsdown village hall due the St Nicks using the Ringwould Hall for their productions that week.
 This meeting will be the Annual Council Meeting, starting at 7.30; the Annual Parish Meeting is taking place on the June 1st, with the venue and time to be confirmed.

039/23 To exclude the public under the Public Bodies (Admission to Meetings) Act 1960, and Section 12a of the Local Government Act 1972, due to the sensitivity of the items to be discussed

This was **agreed**

040/23 To consider the following

1. The lease between Shepherd Neame and the PC
 A debate took place, where an amount was agreed.
(Post meeting note, following on from the meeting, further information was noted, this will be placed on a later agenda)

2. The agreement between the Learning Opportunities School & the PC
 After a discussion it was agreed to arrange a rollover lease with a short-term tenancy for 12 months.

ACTION: Clerk to respond to the school, and send draft document to solicitors
 There being no further business the meeting closed at 9.45pm.

AGENDA ITEM 052/23 a

Items to agree for Payment or ratifying at the PC meeting on MAY 15th
PERSONAL INFORMATION WILL BE REDACTED FOR PUBLICATION

To	Reason	Gross amount	How paid	Vat
Croner HR	Invoice	£184.94	SO	£27.93
Plusnet	Invoice 0005342616-022 Phone & internet	£	DD	£6.67
Ringwould Village Hall	Hire of room for office	£220.00	SO 01/05/2023	0.0
HSBC	Bank charges			0.0
Castle Water	Allotment water	£2.44		0.0
Various	Pay & other costs	£1,794.75	Bacs 05/05/2023	0.0
KALC	Training event	£44.40	Bacs 20/04/2023	£7.40
Harmer & Sons	Grass cutting	£501.00	Bacs 13/04/2023	£83.50
L Morris	Tree work Allotment Freedown woods	£50.00 £180.00 £70.00	Bacs	0.0
MDC Diamond Removals	Clearance of the waste on the allotments	£370.00	Bacs	0.0

Rialtos	Annual support and Licence	£179.91	Bacs	£29.99

Income for the month April	£50,631.50
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AGENDA ITEM 052/23 B

Date:04/05/2023

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Time: 16:06

Ringwould with Kingsdown Parish Council

User: RWK

**Bank Reconciliation Statement as at 31/03/2023 for
Cashbook 1 - Current Bank A/c**

Bank Statement Account Name (s)	Statement Date	Page	Balances
Current Account	31/03/2023	504	4,697.76
			4,697.76
Unpresented Cheques (Minus)		Amount	
		0.00	0.00
			4,697.76
Receipts not Banked/Cleared (Plus)			
		0.00	0.00
			4,697.76
		Balance per Cash Book is :-	4,697.76
		Difference is :-	0.00

RINGWOULD WITH KINGSDOWN PARISH COUNCIL

PLANNING MAY AGENDA ITEM 053/23 A & B

Decisions made since the last parish council meeting

23/00247	Sea Meadow Victoria Road Kingsdown	Erection of a garden room/office 25-Apr-2023 GRANTED
23/00113	Morning Glory Church Cliff Kingsdown	reduction by 2 metres in height and 1 metre laterally of one Holm Oak (T3) and fell one Sycamore (T4), both subject of Tree Preservation Order No 2 of 1999 27-Apr-2023 GRANTED
23/00180 CT14 8DU	Kent International Campsite The Avenue Kingsdown	Crown raise to approximately 6 metres over Oldestairs House of a group of trees of mixed species, all the subject of Tree Preservation Order No 3 of 1979 11-Apr-2023 GRANTED
23/00375	Land To South Of Cedar Lea Victoria Road Kingsdown	Variation of Condition 2 (approved plans) of DOV/21/00055 to add bathroom window (S73) (erection of a detached dwelling, new vehicular access and associated parking) 05-May-2023 GRANTED
23/00142	Land Adjacent To Land Known As The Butts The Rise	Display of a non-illuminated village sign 02-May-2023 GRANTED
22/01623	8 North Road Kingsdown	Erection of single storey rear extensions and rear dormer window 04-May-2023 REFUSED

a) Applications

Application number	Address	Proposal
23/00544	Little Basset Glen Road, Kingsdown	Re Pollard back to previous pruning points of 1 x Holm Oak the subject of Tree Preservation Order No. 11 of 2001
22/01727	The Spinney Kingsdown Hill	Outline application for the erection of 2 detached dwellings, garages with associated parking and vehicle access 9with all matters reserved apart from access) <i>(This application was I think debated, but there has been an amended plan according to the website)</i>
23/00557	Spa Cottage, Hangman's Lane, Ringwould	Erection of single storey side extension (conservatory demolished)

23/00537	Kings Head, Upper Street, Kingsdown,	variation of Condition 2 (approved plans) for amendments to materials, windows and rooflights of DOV/19/00027 (S73) for erection of a first floor outbuilding with covered area (demolition of rear canopy) this could be a retrospective application
23/00578	Walmer & Kingsdown Golf course	Variation of condition 2 (approved plans) of DOV/21/0170 (erection of extension and recladding of Green keepers facility) to amend the roof materials

This list is accurate up to the 10th MAY 2023, any further applications will be considered at a subsequent meeting.

Councillors, please check the above application/s on the Dover Website, you can use the planning application number to access the details prior to the Meeting.

