

AGENDA ITEM 017/23A

Items to agree for Payment or ratifying at the PC meeting on March 6TH

REDACTED FOR PUBLICATION

To	Reason	Gross amount	How paid	Vat
Croner	Invoice	£184.94	SO	£27.93
Plusnet	Invoice 0005342616-022 Phone & internet	£40.01	DD	£6.67
HSBC	Bank charges	£8.00	DD	0.0
Castle Water	Bill Number 8152705	£2.44	DD 05/02/2023	0.0
Various	Staff and costs	£1,390.70	Bacs 05/03/2023	0.0
Vision ICT	Website Hosting	£210.00	Bacs 20/02/2023	£35.00
Rialtas	Accounts programme	£451.82	Bacs 20/02/2023	£75.30
SLCC	Neighbourhood Planning publication	£28.10	Bacs	£0.60
S Wilson	Reimbursement Petrol/diesel for machines	£52.96	Bacs	£8.33
PKF Littlejohn	Audit 2020	£768.00`	Bacs	£128.00
	Audit 2021	£336.00	Bacs	£56.00
	Audit 2022	£288.00	Bacs	£48.00
L Hedley	Reimbursement DDC Planning fee	£231.00	Bacs	0.0

To note income for January & February

Field rent	£72.50 & £58.00
Transfer from Barclays account	£5,000
Allotment fees	£62.50
VAT reclaimed for 2021/22	£ 1,2748.10

Ringwould with Kingsdown Parish Council

Bank Reconciliation Statement as at 31/01/2023 for
Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current Account	31/01/2023	500	11,173.89
			<u>11,173.89</u>
Unpresented Cheques (Minus)		Amount	
		<u>0.00</u>	
			<u>0.00</u>
			11,173.89
Receipts not Banked/Cleared (Plus)			
		<u>0.00</u>	
			<u>0.00</u>
			11,173.89
		Balance per Cash Book is :-	11,173.89
		Difference is :-	0.00

PLANNING MARCH
AGENDA ITEM 018/23

Decisions made between

a) Decisions made between 13th to 20th

b)

23/00066	Waverley Claremont Road	Certificate of lawfulness (proposed) for erection of single storey rear extension and enlargement of existing rear dormer. 16-Feb-2023 CLPG
22/01393 CT14 8BE	Eglinton The Rise Kingsdown	Erection of rear 'Juliet' balcony, single storey front extension and first floor side extension (existing conservatory to be replaced) 23-Feb-2023 GTD

c) Applications

Application number	Address	Proposal
23/000688	Long View, Upper Street, Kingsdown	Erection of raised decking, fencing, ramp and handrail, to front hardstanding for daily siting of mobile café van for sale of hot drinks and pre-made snacks Location:
23/0123	Popples Farm	Erection of a replacement stable block to include 4 stables, store, weaning box and WC (existing block demolished)
23/00180	Kent International Campsite The Avenue Kingsdown CT14 8DU	Crown raise to approximately 6 metres over Oldestairs House of a group of trees of mixed species, all the subject of Tree Preservation Order No 3 of 1979

This list is accurate up to the 2nd March 2023, any further applications will be considered at a subsequent meeting.

Councillors, please check the above application/s on the Dover Website prior to the Meeting.

CORRESPONDENCE LIST

FEBRUARY/MARCH

Various and many KALC & NALC	Covid-19, cyber security, updating opportunities. Training Notice of cancelled Area committee Forwarded as required
Dover District Council And KCC	Planning applications and decision notifications. Notice of items being heard at the planning committee, forwarded. Conversation re appeal – to update councillors at meeting. Issue of the withdrawal of buses from Kingsdown to Deal Consultation on Home from School On agenda as required.
Various emails between Clerk & Councillors asking various questions.	Replies and actions as required.
Gallagher Insurance Co	Update on Claim. (see confidential item)
PKF Littlejohn External audits	Various emails, replied as required. Audits now completed, see item 017/23c
Various emails re Kings Coronation	Businesses and other emails On agenda 019/23
Various emails were sent regards quotes for the Landscaping	This will be considered at agenda item no.017/23d – needs ratifying Microshade – hosting of documents
Emails from residents.	Various queries Replied as required, if able to.
Specific emails from residents	Request for a grant This will be considered at agenda item no. 017/23e – this has been withdrawn

Ramblers Association	Email, stating pleased with the clearance of the PROW
Various people	Requesting information on allotments. Dealt with by the Assistant Clerk

RINGWOULD WITH KINGSDOWN PARISH COUNCIL

CLERKS REPORT AND UPDATES

FEBRUARY/MARCH 020/23

With the February Meeting being postponed due to being inquorate, please note the updates added to the paragraphs below.

Freedown Wood.

The gates have been delivered; These have now been erected and are locked. Key holders are in place for any emergencies.

Since the erection of these gates, there has been some issues with the way in which the tension of the spring is too strong, these issues are being investigated and will be resolved as soon as possible.

Allotments

The Council are pleased to see so many people coming forward to take on an allotment. The more that are rented out the more money can be spent on improving the area, getting some security fencing erected etc. The Council agreed to have many of the very large plots reduced in size and this has meant that the plots are more manageable and there are more of them.

There has been interest in the allotments from new people, taking on a plot, so this is good news and will also give an increased income so that more upgrading & improvements can take place.

While writing this report I would like to remind plot holders that the rules now expect you to have at least 25% of the plot cleared and being used

Playgrounds.

There is no update at this time, although now the better weather is coming it is hoped that the Council can arrange getting some of the playground surfaces repaired or renewed.

Finances

The budget and precept request were agreed at the January meeting. The budget was set at slightly over £83,000, with the Precept request was agreed at £50,200.

Since then, the Council has received the external audit reports for the years 2019/20, 2020/21 and 2021/22. While they all state there are improvements to be made, these were all expected due to the difficulty of completing the paperwork etc., but now there are better policies in place and this should not be a problem going forward. **(To inform Councillors under agenda item 017/23c)**

Village Signs

The applications have been submitted so now we just have to wait until we get the go ahead from the Council. The Company has stated they would rather wait until we get permission before we set a date for erection. After having various emails and phone calls and being informed i) an incorrect map had been used, ii) the plans have now been lost, we have completed the application to everyone's satisfaction so we should hear soon.

Kings Coronation

One of the agenda items is to discuss the possibility of the having an event to celebrate this. The idea is to have a working group to help Councillors with the organisation, so if you are willing to get involved do contact either the Clerk or the assistant Clerk with your contact details. Even if you are unable to help, do you have any ideas or suggestions for the event.

Members of the public were invited, via the Facebook page and posters on the noticeboards, to come along to a meeting at 7.00pm, prior to the Parish Council meeting on 6th March. If there are enough people interested then the Council will consider a budget for the event under **agenda item 017/23f**.

Agenda item 021/23

ALLOTMENT RULES AND REGULATION

See highlighted areas

1. Trees

- 1.1. The Tenant shall not without the written consent of the Council cut or prune any trees, outside of their allotment plot, apart from carrying out the recognised pruning practices of fruit trees.
- 1.2. The Tenant shall not plant any trees other than dwarf fruiting trees and or fruiting bushes without the prior consent of the Council. These to be planted only within their own allotment plot.

2. Hedges and Paths

- 2.1. The Tenant shall keep every hedge that forms part of the boundary of his Allotment Garden properly cut and trimmed, repair any other fences and any other gates or sheds on his Allotment Garden.
- 2.2. The Tenant shall not use any barbed or razor wire (or similar) for a fence adjoining any path on the Allotment Site.
- 2.3. Public paths and haulage ways (roads) must be kept clear at all times.

New section to be added:

Waste:

Tenants are not permitted to bring green waste from their home or work, building materials, plastic equipment, including play equipment, metal waste or any painted wood or MDF onto the allotment. Only materials that are commensurate with allotment cultivation are permitted. A breach of this rule will result in a waste notice being issued, giving a period of notice for you to remove the prohibited materials. Failure to comply with the waste notice in the allotted timeframe could (will) result in a termination notice.

3. Inspection

An officer of the Council if so, directed may enter allotment gardens for inspection of the state of cultivation and general condition of the plot, sheds, greenhouses, polytunnels and any livestock and full access must be given by the Tenant to the officer at a mutually agreed, mutually convenient time.

New section to be added:

From October 2023 Inspections will take place every 2 months, during the first week of the month, with the first one being March 1st 2024.

The first inspection this year will be Monday April 3rd, and there after every 2 months.

Expectation:

Plots are being cultivated appropriately:

Autumn/Winter

Emphasis on rubbish clearance

Control of weeds

Soundness of structures

Initial Cultivation

Spring/Summer

The majority (are we specifying a percentage??) of the plot has been cultivated and crops have been planted and are growing.

Just cutting back weeds does not constitute cultivation.

Failure to cultivate your plot will result in a Non cultivation notice being issued, giving a time period for you to commence or further cultivate your plot. Failure to do so after this time period could result in a termination notice.

If you receive a waste or cultivation notice and you have mitigating circumstances please contact the Parish Council to discuss a resolution before a potential termination notice is issued.

4. Water/Hoses /Fires

4.1. The Tenant shall practice sensible water conservation, utilise covered water butts on sheds and other buildings and consider mulching as a water conservation practice.

4.2. The Tenant shall have consideration at all times for other tenants when extracting water from water points. No hoses are to be used at any time.

5.4 No fires/ bonfires are permitted on the Allotment Site.

proposed amendment:

Garden waste generated on the allotment can be burned on site using a small incinerator with a capacity of no more than ??? (is a 90L) but only between October 31st and March 31st inclusive.

Fires must not be started until after (3pm)??? and must not be left unattended. Take into consideration weather conditions which could allow fires to have an adverse effect on neighbouring plots.

5. Dogs

5.1. The Tenant shall not bring or cause to be brought onto the Allotment Site a dog unless it is held at all times on a leash, and remains on the Tenant's Allotment Garden only. Any faeces to be removed and disposed of off-site by the Tenant.

6. Livestock

6.1. Except with the prior written consent of the Council the Tenant shall not keep any animals or livestock on the Allotment Garden. save rabbits and hens (no Cockerels) to the extent permitted by section 12 Allotments Act 1950. (Such animals are not to be kept for trade or business purposes and accordingly to be limited in number as the Council may provide in writing.)

7. Buildings and Structures

7.1. The Tenant shall not without the written consent of the Council erect any building or pond on the Allotment Garden. The maximum size and positioning of which shall be determined by the Council. The Tenant may also require permission from the relevant planning authority.

7.2. Only glass substitutes such as polycarbonate, Perspex or other alternatives may be used in any permitted structures.

7.3. The Tenant shall keep all sheds, greenhouses, polytunnels and other structures in good repair to the satisfaction of the Council.

7.4. Oil, fuel, lubricants or other inflammable liquids shall not be stored in any shed except in an approved container with a maximum capacity of 5 litres for use with garden equipment only.

7.5. The Council will not be held responsible for loss by accident, fire, theft or damage from Allotment Garden.

8. General

8.1. The Tenant shall not deposit or allow other persons to deposit on the Allotment Garden any rubbish, refuse or any decaying matter (except manure and compost in such quantities as may reasonably be required for use in cultivation) nor place any matter in the hedges, in surrounding the Allotment Site.

8.2. The Tenant must cover any manure on the Allotment Garden which has not been dug in.

8.3. All non-compostable waste shall be removed from the Allotment Site by the Tenant.

The Tenant shall not utilise carpets or underlay on the Allotment Garden. New section to be added:

New section to be added:

Rule changes:

The Parish Council reserves the right to change Allotment Rules and Procedures from time to time. It will make such changes known to tenants in advance via the contact preference as stated on the tenancy agreement, as well as on the site notice board and Parish Council website. Tenants will be expected to comply with any rule changes.

