

Ringwold with Kingsdown Parish Council – Risk Assessment – General

Function / issue	Perceived or Actual Risk	Prevention & Save Guards	Risk Levels
Asset Control	Possibility of being under insured	<ul style="list-style-type: none"> • To update list when purchases are made. • To review insurance levels annually by the council. • If required have assets independently assessed. 	Low
Play Equipment in all 4 playgrounds	Trips and falls	<ul style="list-style-type: none"> • To have the equipment checked monthly • To obtain repairs as quickly as possible. • Ensure signs are up to date and readable. 	Low
Bus shelters	Possible damage by car as on main road	<ul style="list-style-type: none"> • To have the structure checked regularly • Arrange for any repairs if required 	Low
	Possible damage by anti-social behaviour	<ul style="list-style-type: none"> • To have the structure checked regularly • Arrange for any repairs if required, as quickly as possible 	Low
Allotments	Damage to fencing Falls or trips	<ul style="list-style-type: none"> • When inspecting allotment plots to check fencing between plots. • Rules of allotments allow for inspections every 2 months • Ensure that plot holders are aware of the rules and regulations on the use of the allotment plots. 	Low
Various small areas of open land	Possibility of trips and falls	<ul style="list-style-type: none"> • Ensure that any equipment on them is maintained, by having regular checks • Have regular grass cutting to maintain a clear surface 	Low

		<ul style="list-style-type: none"> • Have a contractor trained for the above work and ensure they have public liability insurance 	
Freedown Wood	<ul style="list-style-type: none"> • Danger of falling trees • Damage to gate way • Possibility of people lighting fires or BBQ's 	<ul style="list-style-type: none"> • Ensure tree inspections are carried out by a professional at regular intervals or as listed in previous reports. • Carry out any work required as listed in any tree reports • Ensure that gate is repaired as soon as possible if any damage is reported. • Check for any damage on a 3 monthly basis. • Ensure information signs are up to date, and readable. 	Low
Staff, councillors and Volunteers	<p>Injury while inspecting equipment</p> <p>Possible assault when at work</p>	<ul style="list-style-type: none"> • Ensure that staff are aware of lone working regulations. • Ensure up to date training is given and updated as the law requires • Ensure, an accident book is available and should be completed in the case of any accidents while at work or volunteering. • Ensure adequate cover for events etc and inform insurance company of any changes to the work pattern or event taking place. 	Low

Version 1	06/04/2023	L Hedley
Adopted	23/04/2023	Full Council